

**WORK SESSION**

**July 21, 2009**

**4:30 p.m. ~ Work Session**

**Montgomery County Board of Commissioners Conference Room**

The Montgomery County Board of Commissioners met in a work session on Tuesday, July 21, 2009 in the Montgomery County Commissioners Conference Room. *Chairperson Morris called the meeting to order and the following was heard:*

**Robert Segal Presentation**

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*Mr. Robert Segal, CPA and Mrs. Lisa Rolan, Finance Director gave the following presentation:*

During the company introduction, Mr. Segal explained his company as an “unusual” CPA firm, with 3 CPA guys. No audits or tax returns are done; instead they find revenue and decrease expenditures through city and county governments. The company has serviced 73 out of 100 counties (Anson, Davidson, i.e.) on a performance basis. Mr. Segal states that if they don’t find money, then the County does not have to pay. Mr. Segal also said that his company knows what a government should pay for their widgets, so we pull out their files, look at the prices and offer our opinion on the purchase of the widget. At the end of the day we will meet with Lance and Lisa and explain that we see the opportunity of A, B, C, D on our time at no charge. We would provide the report on the options then allow you to make the decision. Once decided to implement we will stick with it. Mr. Segal said 95% of our recommendations have been accepted and implemented, if there is no savings then we don’t get paid. We would come back quarterly to make sure you are getting better prices and we will document the money spent at the price quoted and make sure the savings are in your pocket before we bill you.

Mr. Segal said we will also check to make sure all sales tax was received back.

We recently learned that if the government has a water and are charged a sales tax, NC Law says sales tax really is a 3% utility tax, we can get the county classified as manufacturer to save on utility taxes and even a refund that will go back 3 years. We have been doing this for the last 15 years. There are a variety of things we can look at and there are some things we have no clue about.

We will look at jail operations with no upfront cost. We will have to prove to Lance and Lisa that there is a savings in money.

Commissioner Corbett asked with the cost of chemicals up 40%, can you help us buy what we need in bulk?

Mr. Segal replied that knowledge of knowing what the price should be helps when purchasing. Other municipalities at the same time will rarely help with purchases.

Commissioner Copeland asked what if you suggest ACME and Lisa and Lance find savings at a lower price is there a penalty for not following your suggestion.

Mr. Segal replies no, but if we make recommendations and you keep saying no then we would not continue on making them. It has only happened once in the company’s 15 years of business. Reputation is important.

Mr. Corbett asked about the need for a contract with Dixon Hughes and Mr. Segal explained that Dixon Hughes knows more about sales tax, 911 Equipment, Sheriff's Department, DSS what they buy and where they buy. They also make sure vendors pay property tax along with the Register of Deeds.

Mr. Segal says they will look at every department. Lance Metzler mentioned that there was a question about .50 fees per dollar and asked whether it was negotiable. Bob says Lisa asked if we got everyone involved then would that knock off points (school, towns, college). Lisa also comments and says that other counties would be interested if they could see the benefits experienced by Montgomery County.

Bob stated that school systems are a lot harder than county governments. They do not work for profit at this time.

Commissioner Matheny states that the county is considering a Purchasing Agent and Bob responds that it will be professional. Mr. Matheny also goes on to say that with the Water Sep. Eng. Firm they got paid through grants. He asked if Mr. Segal would be able to evaluate the costs that we have spent and received through others and their grant money with engineer services?

Bob stated he could ask around for that type of assistance.

"We only charge for results, if there are no results please don't pay!"

Chairman Morris then recommended the Board move forward to general session.

### **Communication System – Emergency Operations & UPS – 911 Equipment Transfer/Trade**

*Mr. Alan Griffin, Emergency Operations Manager presented the following:*

#### **VIPER**

Alan explained why a study is necessary and that large coverage area boils down to safety concerns. Narrow banding will have to comply by January 1, 2013, which will require replacement of existing equipment.

Mr. Griffin stated that we will have numerous grant opportunities with Viper, through state and federal assistance.

The system would go from one to seven channels, not treading new waters. Alan also stated that no county that has changed over to VIPER has regretted the decision. Through this change very few places will not have coverage; however metal buildings may have a problem.

Commissioner Corbett asked Lance if the state had been contacted about the fees.

Commissioner Matheny stated that even if we change systems, this will be cheaper than maintaining our current system.

Mr. Griffin said Randolph, Anson, Richmond are in the process of doing studies on this system and told him they want to switch over to VIPER. Moore County just spent a lot on UHF, now communication center upgraded to VIPER. Davidson is still in the middle of their study. Stanly says they have no return investment on their last investment.

Commissioner Morris asked why the prices on the VIPER funding sheet are different for the Buck Mountain/McKay Hill locations (\$350,000) versus Biscoe (\$750,000).

Mr. Griffin explained that the difference in prices is because towers already exist at those locations whereas a new one would have to be constructed in Biscoe.

Commissioner Morris asked where he was as far as grants.

Mr. Griffin replied that the AFG Grant will be awarded in September.

Commissioner Corbett asked him if he thought he could get grants.

Mr. Griffin stated that he will be able to obtain the majority of the funding since the county lacks the economic means.

Commissioner Copeland asked him about a subscriber fee.

Mr. Griffin said he has a transition plan to switch by 2013, with only 2 budget cycles left he just needs direction from the board.

Commissioner Corbett asked where we stand with money.

Lisa replied that the match will be \$80,000.

Commissioner Matheny stated that it will be far more expensive, but the objective primarily is the cost of Radios.

Commissioner Morris asked whether he had heard or seen facts about radios that are \$5,000 now in hand. They appear to use some other type of advanced technology.

Mr. Griffin replies yes but can get baseline unit.

**Closed Session re: Personnel (In Compliance with NCGS 143-318.11 (6))**

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The Board went into a closed discussion to discuss a personnel issue with regards to NCGS 143-318.11.

**Items Carried Forward from Regular Session**

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- Robert Segal Contract
- Viper Communications
- UPS Equipment Transfer

**Recess**

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Chairman Morris recessed the meeting until the regular session at 6 p.m.

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Jackie Morris, Chairman



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Laura B. Morton, Clerk to the Board

**Montgomery County Commissioner's Meeting**

**July 21, 2009**

**Chairperson – Jackie Morris**

**Vice Chairman – Dolon W. Corbett**

**Commissioner – Anthony Copeland**

**Commissioner – Jim Matheny**

**Commissioner – Edgar Morris**

**County Manager – Lance L. Metzler**

**Finance Officer – Lisa Rolan**

**Clerk to the Board – Laura B. Morton**

**County Attorney – Russell J. Hollers**

The Montgomery County Board of Commissioners met in a regular session on Tuesday, July 21, 2009 at 6:00 p.m. in the Commissioner's Assembly Room. All Board Members were present. *Chairperson Jackie Morris reconvened the meeting and the following was heard:*

**Consideration of the Agenda**

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In a motion made by Commissioner Corbett, seconded by Commissioner Copeland, and so the motion carried unanimously to accept the agenda.

**Invocation**

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Rev. Ernest Hinson gave the invocation.

**Overview of Rules & Procedure**

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Lance L. Metzler, County Manager gave an overview of the rules and procedures of the Board of Commissioners.

**Public Hearing #1 – FY 2010 ROAP Allocations**

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Chairperson Morris closed the regular session and called to order Public Hearing #1 for FY 2010 ROAP Allocations.

Mr. Roger King was present to discuss the FY 2010 ROAP Allocation.

Director King told the Board and the audience that the ROAP Grant consolidates the Elderly and Disabled Transportation Assistance Program (EDTAP), the Work First/Employment Transportation Assistance Program (WF/EMP), and the Rural General Public Program (RGP) into one single application package. Director King stated that Montgomery County has been allocated a total of \$150,749 for these programs in FY09-10, and that those allocations are based on formulas established and approved by the North Carolina Department of Transportation Public Transportation Division. These funds are utilized to provide both human services and public transportation services for the citizens of Montgomery County.

Commission Chairman Morris asked for questions from the other Commissioners.

The Board had no questions.

Chairperson Morris opened the floor for the public to speak.

There was no public response.

Chairperson Morris closed the public hearing and reopened the regular session.

A motion was made by Commissioner Matheny, which was upheld by a second from Commissioner Copeland, and the motion carried unanimously to approve the submission of the FY09-10 ROAP Grant Application.

**Public Hearing #2 – Public Hearing on County of Montgomery Acquiring Certain Property Included in a Project to Improve and Renovate School Properties**

Chairperson Morris closed the regular session and called to order Public Hearing #2 on the County of Montgomery Acquiring Certain Property Included in a Project to Improve and Renovate Properties.

Mrs. Lisa Rolan finance director explained the need to finance a way to replace the roofs on both East and West middle schools. The same process used at Green Ridge was proposed which involved the purchase of the property by the county and then once the roofs were fixed the property would be sold back to the school board.

Chairperson Morris opened the floor for the public to speak.

There was no public response.

*Board Response*

Commissioner Matheny stated that through this procedure, they will be able to replace both roofs which have been a long time need.

Commissioner E. Morris asked if they would be receiving the acreage along with the buildings.

Mrs. Rolan replied yes, Attorney Russ Hollers is doing all the title and deed work.

Chairperson Morris closed the public hearing and reopened the regular session

A motion was made by Commissioner Corbett, which was upheld by a second from Commissioner Morris, and the motion carried unanimously to approve the resolution for the County acquiring the property.

**Presentation of Retirement Plaque – Mrs. Alice Walters – Emergency Operations**

Commissioner Copeland presented Mrs. Alice Walters of Emergency Operations with a retirement plaque for her years of service.

Chairman Morris expressed the gratitude of the Board for all the years Mrs. Walters' provided service to the county.

**Introduction of Montgomery Fellows Scholarship Recipients (New & Current)**

The following Montgomery Fellows Scholarship Recipients were in attendance:

- Tarra Barrett-Current graduate from North Carolina Central University with BS in science
- Nancy Biggs-Currently teaching kindergarten at Mt. Gilead Elementary,1<sup>st</sup> year recipient of scholarship
- Daniel Bruton- Currently 2<sup>nd</sup> year teaching at West Middle School,1<sup>st</sup> year recipient of scholarship

- Jamie Cesaro- Current junior at UNC-Pembroke
- Mathew Kyle Greene-Current senior at UNC-Pembroke, will be entering the teaching field at Christmas
- Naomi Gomez-Entering freshman at UNC-Pembroke, majoring in elementary education
- Jasmine Harris-Entering freshman at Guilford Tech
- Brandi Lamonds-Current sophomore at UNC-Greensboro, majoring in elementary education with a concentration in secondary education math
- Michael Alex Lemonds-Entering freshman at UNC-Greensboro majoring in music education
- Kelly Reynolds
- Katie Stevenson-Current sophomore at East Carolina University, majoring in elementary education
- Bethany Webb-Recent graduate of West Montgomery High School, first year starting at Montgomery Community College then transfer to UNC-Greensboro
- Taylor Hurley-Current sophomore at UNC-Greensboro, majoring in history

### **Introduction of Summer Workers**

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Corinna Whitaker and Laura Morton discussed the new summer program. Mrs. Whitaker expressed her appreciation to Mrs. Morton for her help with this program.

The Building Futures Program provided through the Work First Investment act supplied government grants in which summer employment was given to 26 young adults with no expense to the county.

- Ashley Kivette-Montgomery County Board of Elections
- Erica Suarez-Montgomery County Finance Department, Junior at UNC-Chapel Hill
- Lashaunda Ryan- Montgomery County Finance Department, Senior at Western Carolina University
- Jessica Livingston-Montgomery County Planning and Zoning Department, Senior at Elizabeth City State University
- Ciera Ingram-Montgomery County Public Library
- Whitney King-Montgomery County Board of Elections
- Markisha Martin-Montgomery County Administration Housekeeping

### **Public Forum**

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No one spoke during the public forum.

### **Consent Agenda**

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A motion was made by Commissioner Corbett, which was upheld by a second from Commissioner Matheny, the motion carried unanimously to approve the following consent agenda:

- a. Approval of the Minutes – May Budget Sessions & June meetings
- b. Approval of 2010 Calendar for Montgomery County
- c. Approval of Tax Releases
- d. BA 37/09 – NC Arts Council
- e. Charge to the Tax Collector
- f. Set Public Hearing for September 15th BOCC Meeting re: Springdale Heights
- g. Approval for Chairman and County Manager to sign PTCOG Grant

## **Planning Board Report**

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***Scott Carpenter, Planning Director presented the following report:***

### ***Rezoning Request - Bernie & Ruby Goodwin***

Mr. Bernie and Ruby Goodwin were present to request a rezoning of their property. The .89 acres located on Lamonds Welding Road would be rezoned as R1 to commercial in order to place a beauty shop/barber shop at the location. The area is in transition and will require a buffer to look at the land and to rezone.

### **STAFF REPORT**

**To:** Montgomery County Board of County Commissioners

**From:** Scott Carpenter, Planning Director

**Date:** July 6, 2009

**Subject:** RZ-01-09

**Owner/Applicant:** Bernie & Ruby Goodwin

**Request:** Bernie & Ruby Goodwin are requesting to rezone a .85 acre lot located just west of Biscoe, NC on Lamonds Welding Road from R-1 Residential to Commercial.

**Location:** This property is located on the south side of Lamonds Welding Road. The property is just outside of the Biscoe ETJ off of U.S. Hwy 24/27.

**History:** The property was zoned R-1 prior to countywide zoning in 2002. No previous zoning requests have been submitted for the subject property identified as tax parcel # 7558 00 85 7188. The parcel was recently divided from a larger 1.6 acre tract that included the mobile home located directly across the street and fronting on U.S. Hwy. 24/27.

#### **Current Zoning & Land Use:**

The entirety of the .85 acre lot is zoned R-1 Residential. There is a single-family home located on the lot. The lot has been cleared in its entirety and planted with grass. There are no significant trees or wooded areas on the lot.

Surrounding zoning and land use:

North: Zoned Commercial & R1 Residential. Land use is single-wide mobile home, single-family house, and vacant commercial lot.

South: Zoned R1 Residential. Land use is single-family house on large lot.

East: Zoned R1 Residential. Land use is single-family house on large lot.

West: Zoned R1 Residential & Commercial. Land use is a welding shop on commercial lot and storage building on residential zoned lot.

#### **Watershed & Floodplain:**

This property is not located within a watershed overlay district or within an NFIP flood hazard area.

#### **Water & Sewer:**

The property is currently served by a septic system and county water supply.

**Transportation:**

The transportation system has adequate capacity for the proposed request.

**Buffers:**

An opaque buffer strip is required between residentially zoned property to the east and south. The buffer strip shall be a minimum of evergreen composition not less than six (6) feet in height nor less than fifteen (15) feet in width. Staff recommends a double row of offset Leland Cyprus trees.

**Parking:**

Five off street parking spaces are required to be provided. Parking spaces are calculated at the rate of one space for each 200 sq. ft of business space (1,000 sq. ft.).

**Staff Comments & Recommendation:**

Staff recommends approval of the rezoning request. Though the area currently has mixed zoning and land uses, the area has been slowly transitioning from a residentially zoned area to a mixed use commercially zoned area. Applicant is requesting to rezone the referenced property in order to locate a beauty/barber shop within an existing home on the lot. This is a permitted use. Other permitted uses within the Commercial District would not necessarily be appropriate for this parcel, due to the small size of the lot i.e. restaurant, bank, hardware store or grocery store. Other uses allowed under the conditional use provision would need to be evaluated on a case by case basis.

**Planning Board Recommendation:**

The Planning Board met on June 22, 2009 and voted unanimously 4-0 to recommend approval of RZ-01-2009 to the Montgomery County BOCC.

A motion was made by Commissioner Corbett, which was upheld by a second from Commissioner Matheny, the motion carried unanimously to approve the rezoning request.

***Land Use Plan Steering Committee***

Chairperson Morris asked if County Attorney Hollers will be used. Mr. Carpenter responded yes on the Board's behalf.

Commissioner Corbett asked whether the first date of the meeting had still not been decided. If members will be invited in August he suggested that the committee try meeting in September. He said approval from the committee is needed. Commissioner Corbett requested that Commissioner Edgar Morris replace him on the Land Use Steering Committee.

A motion was made by Commissioner Corbett, which was upheld by a second from Commissioner Morris, the motion carried unanimously to approve the formation of the committee.

***The Committee is as follows:***

1. Boon Chesson (Tree Farmer, Restoration)
2. Chip Conner (Developer of Uwharrie Point)
3. Marla Coulthard (Tourism Development Authority)
4. Edgar Morris (Montgomery County Commissioner)
5. Jim Matheny (Montgomery County Commissioner)
6. John Olmstead (Montgomery County Planning Board)

7. Chip Miller (Jordan Lumber Co.)
8. Carl Hollowell (General Manager Aberdeen Carolina & Western RR)
9. Benny Hampton (Farm Bureau)
10. Jamie Warner (NC Extension)
11. Anthony Elkins (Montgomery County Soil and Water)
12. Bobby Myrick (Retired from Myrick Construction, Committee of 100)
13. Chris Cagle (Eldorado Outpost)
14. Kiersten Cook (Kacy) (Wildlife Resources Commission)
15. Crystal Cockman (Land Trust for Central NC)
16. Ralph Bostic (Former Montgomery County Commissioner)
17. Bruce Hric, (CEO, Capel Inc.)
18. Dr. Donna Peters (Superintendent, Montgomery County Schools)
19. Terry Meyers (Resource Conservation and Development)
20. Linda Karriker (Retired from Sprint)

Alternates:

1. Billy Cipriani (Edwards Timber Co.)
2. Navonne Moore (Planning Board)
3. Mike Collins (Montgomery Herald Classifieds)

**Finance Director Report**

*Lisa Rolan, Finance Director presented the following report:*



**Monthly Financial Report**

**MONTGOMERY COUNTY**

*A Golden Opportunity!*

**Monthly Financial Report**  
**June 2009**

July 14, 2009

**OVERVIEW**

The following is a summary of the County financial results for operating funds. This information is summarized from financial statements for the monthly period that ended June 30, 2009. The information presented is an estimation of what the County's financial position will be at the end of the year.

**GENERAL FUND**

With 100% of the fiscal year complete, General Fund revenues are 82.2% of projections and expenditures are 94.30% of budget as summarized below:

General Fund	Budget	YTD Actual	Percent
Revenues	30,065,476	24,708,339	82.18%
Expenditures	30,065,476	28,032,924	93.24%

Property tax is the largest source of general fund revenue. Property tax continues to exceed the budgeted amount. Currently we have collected 102.4% of the budgeted amount for property tax. The average is lower because the sales tax continues to lag behind. The Board approved at the May meeting a reduction in the original budget for sales tax of \$695,000 dollars because these are the funds that the County gave up in order to not have to pay for Medicaid. As of July, the June 30, 2009 collection of sales tax, with this reduction being accounted for is approximately 76%. We are still two months behind in receiving payments due to the County for sales tax. This equates to approximately \$625,000 of additional revenue that hasn't been recognized. In addition, we haven't recognized revenue for reimbursement of DSS services of approximately \$934,000, landfill proceeds of approximately \$400,000 and other shared revenue either from federal, state or grant reimbursement of approximately \$375,000.

The General Fund includes all services that are funded through general taxes and fees. In other words, it includes all county programs **except** those that are paid for through fees (for example, water and sewer fees, etc.).

The largest expenditures in the General Fund are for Sheriff Office, Health Department, Ambulance Services, Social Services and Montgomery County Schools, which is 61.25% of the total operating budget.

## REVENUES

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Overall, revenues are performing well. Any significant variances are noted below.

Revenues	Budget	YTD Actual	% Received
Taxes	17,840,865	16,776,231	94.0%
License & Permits	601,201	301,307	50.1%
Intergovernmental	7,053,140	4,806,159	68.1%
Charges for Services	3,082,260	2,401,089	77.9%
Other Financing Sources	330,000	330,000	100.0%
Miscellaneous Revenues	62,121	43,689	70.3%
Interest on Investment	198,000	49,864	25.2%
Transfers in	897,889	0	0.0%
Total	30,065,476	24,708,339	82.2%

- **Taxes.** This reflects the collection of property taxes; sales taxes, and other taxes applicable to the General Fund.

Currently, the County has collected 94% of the taxes projected which is above the budget for this time period. Currently, the state has only given the sales tax due to the County through April of 2009.

- **Licenses and permits.** These reflect the Register of Deeds, inspection fees, homeowners' fee, zoning fees and recreation fees. As of the end of June, we have collected 50.1% of the projected income from license and permits. The majority of these fees are economy driven and as a result you are seeing a decrease in revenue.

**Intergovernmental.** Intergovernmental revenues are State Shared Revenue and revenue from the state and federal government as well as grants. A portion of these revenues are reimbursement for Medicaid, Childcare and Social Service Administration. The small collection is related to some of the grant dollars not being received or drawn down. As the economy continues to decline, the County's portion of shared dollars continues to decline. The County has only received approximately 68.1% of the budgeted amount. I have asked DSS to review their income again and provide me with an explanation as to why certain dollars will not be recognized. I know the County will not be receiving dollars for the hold harmless monies that were budgeted and it is approximately \$778,961 in revenue that the County will not recognize.

- **Other Financing Sources.** This is the transfer from the Water Fund to cover the County's indirect cost associated with the Water Fund. This is also a transfer from the Court Fund of approximately \$30,000.
- **Charges for Services.** Charges for Services are revenues generated from the rendering of services for a fee (e.g. mapping fees, landfill fees, fees from Social Services and the Health Department, etc.). Charges for services will vary from month to month due to the seasonal activities that take place throughout the year. Currently the land fill host fees are only approximately 64% of the amount that was budgeted. This has a lot to do with the economy and how much trash is being hauled into the landfill.
- **Miscellaneous Revenues.** Miscellaneous revenue represents returned check collections, bad debt collections and otherwise unclassified revenue.
- **Interest on Investments.** Interest on investments and the County's operating account. As interest rates have fallen, so have the yields on the County's savings. High-yield CDs which are currently averaging 3.4% are down from over 5% a year and a half ago. Money-market accounts are yielding only 2.3% on average. We are researching other ways to increase our yield to include longer investments.

## **EXPENSES**

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As of the end of June, the County has expended 94.3% of its projected budget. With the close of the year, the County spent all but 5.7% of its budget. With eleven months of the year behind us, we are exactly where we should be; however, our revenues continue to lag behind and we are evaluating all revenue sources to determine if we will meet budget. The table below gives the expenditure budgets by category.

As you will see, there are several departments that did not spend their entire budgets. However, overall, the County expended 94.3%. This increase also represents increases in expenditures throughout the year. Some of the expenditures included the following:

- Increase in attorney fees
- Increase in medical examiner fees
- Increase in debt service payments
- Increase in cost of operations for the Volunteer Fire Districts

With a 15% cut of operating costs for the last three months of the fiscal year, the departments were able to stay within budget.

Total Expenditures	Budget	YTD Actual	% Received
Governing Body	531,175	519,700	97.8%
Administrative	455,352	457,092	100.4%
Tax Administration	575,253	551,573	95.9%
Elections	166,921	159,202	95.4%
Register of Deeds	183,935	179,500	97.6%
Information Technology	72,707	72,805	100.1%
Public Buildings	588,958	590,999	100.3%
Housekeeping	184,215	178,386	96.8%
Sheriff's Office	1,894,177	1,952,368	103.1%
CJPP	88,548	96,628	109.1%
Jail	783,202	770,210	98.3%
Emergency Management Operation	615,312	576,403	93.7%
VFD	95,943	76,557	79.8%
Forestry	89,489	88,969	99.4%
Inspections	172,592	163,459	94.7%
Planning	79,078	56,330	71.2%
Medical Examiner Fees	15,000	15,100	100.7%
Ambulance Service	1,141,664	1,141,667	100.0%
Rescue Squad	52,281	42,070	80.5%
Animal Control	104,091	87,522	84.1%
Humane Society	6,000	6,000	100.0%
Airport	28,670	29,814	104.0%
Soild Waste Disposal	807,891	780,867	96.7%
Montgomery EDC	80,000	80,826	101.0%
Co-operative Extension	187,730	168,883	90.0%
Caregiver Program	8,764	8,756	99.9%
Soil & Water	82,793	79,263	95.7%
Health	2,182,250	2,070,864	94.9%
Sandhills Mental Health	62,675	62,675	100.0%
Sandhills Alcohol Rehab	5,000	5,000	100.0%
Social Services	6,947,748	5,785,033	83.3%
Work/First Employment Tr	129,187	159,572	123.5%
Senior Center	24,000	24,000	100.0%
Veterans	50,619	49,996	98.8%
Montgomery Youth Service	30,571	30,564	100.0%
PT COG	5,745	5,776	100.5%
Council on Aging	44,000	44,000	100.0%
Crisis Council	15,000	15,000	100.0%
Randolph Juv Day Rpt Ctr	80,057	68,216	85.2%
Yadkin/Pee Dee Lakes Prj	3,500	0	0.0%
Home & Comm Care Grant	256,988	0	0.0%
M C Schools Current	6,228,055	6,228,055	100.0%
Public Schools Timer Rec.	94,011	94,011	100.0%
Public Schools Capital	505,417	505,417	100.0%
Montgomery Fellows	39,500	37,610	95.2%
M CC current expense appr.	916,550	916,550	100.0%
M CC Capital Outlay	14,521	14,521	100.0%
Library	304,512	300,378	98.6%
Arts Council	12,229	13,199	107.9%
Summer Rec Program	29,509	28,992	98.2%
Rec Outreach Project	44,159	44,068	99.8%
Parks & Recreation	64,895	64,895	100.0%
Community Bldgs	23,225	11,516	49.6%
Historical Society	2,000	2,000	100.0%
Debt Service	2,503,400	2,503,400	100.0%
Transfer to Airport Grant	16,667	16,667	100.0%
Contingency Planning	0	0	0.0%
Transfer to Fund Balance	337,744	0	0.0%
<b>Total Expenditures</b>	<b>30,065,476</b>	<b>28,032,924</b>	<b>93.2%</b>

## WATER/SEWER FUND

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With 100% of the fiscal year complete, Water/Sewer Fund revenues are 83.22% of projections and expenditures are 94.05% of budget as summarized below:

Water/Sewer Fund	Budget	YTD Actual	Percent
Revenues	6,984,633	5,812,676	83.22%
Expenditures	6,984,633	6,568,716	94.05%

## REVENUES

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Overall, revenues continue to perform behind where they should be. With the change out of the meter readers we will see a more accurate reading of the water. I am looking into why the water revenue continues to lag behind the budget. There have been several large credits issued over the past year because of misreads and overflow issues and this may account for why the actual revenue is less than budgeted. In addition, I believe that due to the economy many people aren't watering and up until recently, we have had more water spring/summer than we have had in past years.

## EXPENSES

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Currently, expenses are 94.05% of projected budget. If you take out the expenditures for the cost of the meter readings, the actual expenditures to budgeted amount is only approximately 89%. This is well within the budget. The meter change out, which the County has a loan for, is reflected in this actual expenditure amount and the coding is currently being corrected to come out of the dollars that we have a loan for. Also, the cost of the SCADA and filter replacement is coded in the actual expenditures and will be recoded to the correct allocation of the fund balance that the Board approved.

## FUND BALANCE

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The chart below is going to reflect a decrease of undesignated unreserved fund balance than the previous month and for the end of the fiscal year. The reason this is reflecting a decrease is because some of the revenue budgeted under intergovernmental will not be realized as well as some of the license and permit fees budgeted will not be realized. We are still making a positive move toward increasing our fund balance and will continue through the upcoming year of tightening our belt. We will continue to employ the methodology of limiting and decrease spending so that we can start building our fund balance.

## GENERAL FUND BALANCE

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The following chart is an **estimate** of what the County's cash on hand would be at the end of this fiscal year, June 31, 2009:

Beginning Fund Balance 07/01/2008		3,475,676
Revenues received as of 05/31/2009		24,708,339
Expenditures paid as of 05/31/2009		-28,032,924
Estimated Revenue to be received		2,334,000
Estimated Expenditures to be paid		
Reserved/Designated dollars		1,355,324
Estimated ending fund balance 06/30/09		3,840,415
<b>Allocation of Fund Balance</b>		
Estimated Ending Fund Balance 06/31/2009		3,840,415
	Reserved/Designated Fund Balance	1,397,418
	Reserved by State Statute	849,771
	Undesignated	1,593,226
	Total Fund Balance to Total GF Expenditures	12.85%
	Undesignated Fund Balance to Total GF Expenditures	5.33%
	LGC requirement	8.00%

The above balance is a reflection of **estimated** revenue and expenses to be received and expended from June 1, 2009 to June 31, 2009 as well as debt payments that will become due. These are **estimated** numbers and can be higher or lower, depending on the actual revenues and expenditures.

#### **WATER FUND BALANCE**

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The following chart is an estimate of what the Water Fund's cash on hand would be at the end of this fiscal year, June 31, 2009:

Investment Account Balance as of 06/31/09		1,516,936.62
Checking Account Balance of 06/31/09		109,531.80
Outstanding Checks as of 06/31/09		-243,798.21
Loan Balance for SCADA and Filters		444,811.40
Balance of requested dollars for SCAD and Filters		-444,811.40
Estimated Revenue not realized		
Estimated Expenses to be paid		
Estimated Fund Balance at 06/30/2009		1,382,670.21

The above balance is a reflection of **estimated** revenue and expenses to be received and expended from June 1, 2009 to June 31, 2009 as well as debt payments that will become due. These are **estimated** numbers and can be higher or lower, depending on the actual revenues and expenditures.

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## **SUMMARY**

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### **SUMMARY of Finance Activities**

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- The Water Department continues to install meters. We continue to receive some complaints about the increases in their bills and we are evaluating these on a case by case basis.
- I continue to work with the LGC for funding of approximately \$1.8 million dollar water line improvement. This application has been at the LGC for approximately two years now and based on the information that I have supplied to them, we will be on the LGC meeting for July. Once this is approved, the Water Department will lay lines that will add approximately 500 to 600 additional customers to the Water Fund. I am still waiting on a response from Diane Kelly regarding the hearing set for August 4 at 2:30 pm to hear this application at the LGC. When I spoke to her on July 16, 2009, she said that Sharon Edmundson was still reviewing the documents.
- Continue to develop financial procedures. These procedures are in draft format and are currently being reviewed by staff. The procedures do not have to be adopted by the Board but will be distributed to the Departments and help strengthen the internal controls of the County.
- We are evaluating all financial software options. After working with QS1 we have discovered that they can't full do what the County needs it to do in order to be transparent.
- The auditors have come in for their first initial assessment of the County and to do some field work in preparation of the audit. We have answered and provided them with all the information they needed for their request as of the date. They will continue to do test of the various departments to verify internal controls and other compliance requirements.
- Currently we have employed through the State contract Cavanaugh Consulting to perform the OPEB valuation for GASB 45 reporting requirements to be included in the CAFR. All the information has been submitted and questions answered. I anticipate getting this report back around the end of August to early September. This report will tell the County what their liability is in funding post employment benefits. Although right now, the County does not have to fund this liability, it is only reported in the CAFR. At some point in the future, GASB may require us to start funding this liability. After I receive the report back, I will make recommendations on whether we should go ahead and start funding this liability or make other recommendations to reduce the liability.

***For more information.*** This summary is based on detailed information produced by the County's finance department. If you would like additional information, or have any questions about the report, please call the Finance Department at 576-4221.

***Financial Software & Demonstration of Software Dates***

M E M O R A N D U M

TO: Board of Commissioners

THRU: Lance Metzler, County Manager

FROM: Lisa L. Rolan, Finance Director

RE: Financial Software

DATE: July 15, 2009

About three years ago the County purchased software from QS1 to replace the current software Open Windows. This software was never installed and has never been utilized other than the Utility billing. We have met with QS1 to try to resolve some issues. QS1 has primarily been a pharmaceutical software provider and has only recently entered into the governmental sector.

For the past three months, we have been trying to get QS1 implemented only to run into one problem after another and to learn that this software will not do what the County needs it to do and will probably create more headaches in the long run.

Brian and I, both, on separate occasions at separate conferences met with various vendors to explore our options for software that will benefit the County. The goal for new financial software is transparency, accountability and ease of use. We believe that we have found the software that will work not only for the employees of Montgomery County but the citizens as well as the Board. Attached you will find a summary of some of the processes that this software will allow us to do:

- eGovernment – this is a variety of web based programs that will allow employees, customers, and citizens to track various items at any point of the day. With this system, employees can update their information on line instead of having to visit the Human Resources Office. In addition, employees will be able to view their leave information without HR having to manual calculate this information. Customers will be able to pay their Utility bills online, make changes to their information.
- Financial Management Base Suite – This includes general ledger, budget management, accounts payable, revenue and cash receipting. Currently, we have to log out of one module to get into another module. New World System will allow us to drill from one screen into the various modules without having to log in and out of the different modules. Also, it will allow us to upload information into the AP module to help identify exactly what we are paying.
- Asset Management – Currently, our system does not reflect all assets the County has. QS1 system will not allow us to import this information from Open Windows into their system. The information entered from Purchasing and AP will create asset records and eliminate the need to have to enter the information in separately.
- Grant Management – This will allow the County to track and manage all grant monies the County receives.

- Project Management – Currently, our current system as well as QS1 will not allow us to track the various projects and change an order that is often requested of contracts during a project. This system will allow us to do this as well as track the spending so that when AP processes payment it will allow AP to know if it is still within the original guidelines.
- GASB Reporting – this will be a huge asset. Currently our auditors prepare our CAFR and this could become an issue with SAS 112, in which the auditors are not suppose to prepare your CAFR because of an independent issue. This will allow the County to produce this document from the financial software in the required GASB format.

The list goes on as attached, to include purchasing, bank reconciliation, requisition, debt service, work orders, utility, GIS, inspections, code enforcement and many more. In order for the County to be progressive, we need software that will help the County to become transparent, accountable, effective and more efficient. I have attached testimonials from six other Cities/Towns/Counties that have implemented New World Financial Systems. Each will say that it is has improved customer service, streamlined processes, user friendly (not only for employees but citizens and Commissioners) and the data is easy to read and understand.

New World will be conducting a Business Process Review to help us better understand which modules of the financial software we need to become transparent. In addition, in August, they will be doing demos of the various different modules. This software will not be cheap. But the focus should not be on money and the cost of the software. The focus should be on how we can become transparent and accountable. The answer is through a software package that everyone can use.

New World will be presenting us with a proposal for the software cost. It is going to cost approximately \$600,000 for the new software and we can enter into a leasing arrangement with them for the next five years. In addition, I am working with various other localities to see if we can't partner and get a deeper discount. Based on NC General Statutes Section 143-129(g), the County can "piggyback" on the governmental entities bid process that has been done within the last 12 months. I believe it is in the best interest of the County that we utilize the "piggybacking" option and get software that every department can use as well as have at their fingertips information that is real time and not a month late.

I am asking the Board if they are willing to let us explore our options with New World Financial Software Systems. This will include module demos, which I would encourage the Board and public to sit in on the various modules, as well as site visits to other Towns/Cities/County's that is currently utilizing New World Financial Software Systems. Prior to making any commitment, all options will be explored.

Commissioner Corbett asked if employees can be cut with the use of the software

Mrs. Rolan stated that she hadn't fully evaluated it but it is possible.

Commissioner Matheny stated I agree we need to modernize and maybe become more efficient. I have experience, and it is easy to make a mistake.

Mrs. Rolan stated before I do I want to know if it's ok and I want to visit other localities.

Mr. Matheny asked if there was more than one other choice to use for software.

Mrs. Rolan replied yes I've looked at others.

Mr. Corbett stated that he didn't want to spend \$600,000 we don't have.

Commissioner Morris asked if it will be necessary to have another IT person on staff with the new software.

Brian Helms stated this will make the process more efficient. Another IT person is only one slice of the big pie that is what will be needed to upgrade the computer systems.

Commissioner Morris asked how we would pay.

Mrs. Rolan replied through leasing options up through 2011.

Mr. Matheny asked if it is for a commitment just a trial run through.

Mrs. Rolan replied yes, we just want the Board's support to take a look at what the software can do, this is not a commitment just a demonstration of what it could do for the county and its systems.

Mr. Matheny said you're asking for a commitment to buy or spend money just to see the demonstration.

Mr. Copeland stated that more information is needed in order to move forward, this cuts down on human error.

Mrs. Rolan asked the Board if she had their support and if they would be interested in viewing the presentation on one of the following nights: August 10, 11, or 12. Just let Lance know which night. The Board agreed to have Laura schedule this meeting.

***Robert Segal Contract (carry over from work session)***

In a motion made by Commissioner Corbett, seconded by Commissioner Copeland, and so the motion carried unanimously to approve Mr. Robert Segal as County CPA.

***Martin Starnes & Associates CPA, PA***

Mrs. Rolan presented the board with an audit letter from the current CPA, with questions to each of the board members to answer to be in compliance, dealing with different issues.

***Water Plant Update & Update on SCADA***

M E M O R A N D U M

TO: Board of Commissioners

THRU: Lance Metzler, County Manager

FROM: Lisa L. Rolan, Finance Director

RE: Water Plant Update & SCADA

DATE: July 15, 2009

The following is an update on what has been going on at the water plant:

- Chemical Feed Pumps – In the current budget, capital was approved for two new chemical feed pumps. The pumps are used, depending on the chemical agent, to treat bacteria, iron, manganese, low pH, hydrogen sulfide, and many other water problems. The current pumps are corroded and need of replacement. We are in the process of getting quotes to get these replaced.
- Clear Well Project – We currently have a proposal from Hobbs Upchurch to put in place a new 1.0 MG clear well and high service pump station. The cost of this project is going to be approximately \$2.1 million dollars. We are looking at receiving a couple from grants from NCDENR-PWS and the NC Rural System of approximately \$563,000 with the balance having to be funded by the County or through a bond issue. This is an upgrade that has been needed for some time. Currently there are only two finished water pumps in operation and only one backwash pump, the existing finished water pumps are located on top of the existing clear well and this arrangement of pumps has proved to be problematic over the past several years. Based on the current average daily flow at the WTP of 3.0 MGD the recommended finished water storage at the plant should be approximately one half of the average daily fallow of the plant with considerations for the ultimate capacity of the plant (6.0 MGD). This is a project that was cited in the JD Monroe State report that will need to have corrected before 2011.
- SCADA (Supervisory Control and Data Acquisition) – ISI is currently working on the replacement of our current system. SCADA is a computer system monitoring and controlling a process. There are many subsystems of the SCADA system which include the following:
  - A Human-Machine Interface or HMI which is the apparatus which presents process data to a human operator, and through this, the human operator monitors and controls the process.
  - A supervisory (computer) system, gathering (acquiring) data on the process and sending commands (control) to the process.
  - Remote Terminal Units (RTUs) connecting to sensors in the process, converting sensor signals to digital data and sending digital data to the supervisory system.
  - Programmable Logic Controller (PLCs) used as field devices because they are more economical, versatile, flexible, and configurable than special-purpose RTUs.
  - Communication infrastructure connecting the supervisory system to the Remote Terminal Units Currently ISI is working on placing the RTUs at the various water pumps. We are anticipating that this entire process will take approximately three to five weeks. Replacing this system, will help the plant to have a better understanding of where there is an overflow of these tanks, as well as monitoring remotely the flow into and out of the tanks more accurately.
- Filter Replacement – Bay 2 is up and running with the new filter system. The replacement of this Bay took longer than expected because of the media that was in the clear well that caused several of the panels to blow when the backwash was performed. We had to have a diver come in and clean the media out of the clear well and we also installed “Y” filters to help capture any media that might escape during the backflow. Monday, Southeastern will be back on site and start work on Bay 1. This replacement should take about two weeks and then they will work on Bay 3. By the end of October,

all filter replacements should be replaced and working properly. The replacement of these filters will help reduce the number of times that the back flow process is run.

- Seawall – The seal wall is still in need of repair. We went out via boat to look at and take pictures of the condition of the sea wall. We are working on options of how to build up the sea wall, as well as how to make the area ascetically pleasing. If the two raw water pumps fail because of the collapsing of this wall, then the County will be without water. I am working to get a temporary pump on standby incase this happens. In addition, this temporary pump will be utilized while we are repairing the sea wall. One option is to place different rip raff rock to help disperse the energy from the waves so the bank isn't eroded as fast and as hard without it. I am researching all options and will be bring proposals back for the Board consideration.

### ***USP – 911 Equipment Transfer/Trade (carry over from work session)***

In a motion made by Commissioner Matheny, seconded by Commissioner Morris, and so the motion carried unanimously to approve a transfer of \$1000 for a 911 Equipment Transfer.

### **Board and Committee Appointments**

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#### *Reappointment of Natalie Allen to the Montgomery County Public Library Board of Trustees*

In a motion made by Commissioner Corbett, seconded by Commissioner Morris, and so the motion carried unanimously to reappoint Mrs. Natalie Allen to the Montgomery County Public Library Board of Trustees.

### **County Manager's Report**

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Lance L. Metzler, County Manager presented the following:

#### **Springdale Heights Update and Request**

1. We have successfully completed the Springdale Heights Sewer Project and we should have it online by the end of the month.
2. There are approximately nine homeowners who live in Springdale Heights, where the sewer line ran, that exceeded the income level so the grant could not hook their homes to the sewer line at the road.
3. Some of you had requested that I get some costs on how much it would cost.
4. One estimate was from the contractor Triangle Grading, Pride Plumbing and the other was from Miller's Hardware.
5. Miller's has two quotes. One to connect sewer and abandon septic tank and the other is just to connect sewer to house.
6. We are not required to abandon the septic system and we can leave that up to the property owner when they have an opportunity to afford it financially.
7. The quotes range from roughly \$600 to \$1,400. I was asked if we could fund this and have the customer pay it back through the billing of the sewer and the answer is yes.
8. If you all are considering doing this then I would suggest that you evaluate this and any future projects on a case by case decision.
9. Do it on a 12 month loan with the going interest rate. If you do approve then I would ask that you allow me to negotiate and maybe have the both split the connections so that we can provide both local contractors with local business.

Chairman Morris asked for questions from the board.

Commissioner Matheny asked if there was any risk in not abandoning the septic tanks.

Mr. Metzler states not any risk to the county, however that is the owners' option whether or not to abandon.

Commissioner Matheny suggested we extend the loan repayment term for longer than the proposed 12 months.

Commissioner Copeland asked if it was agreed on to try to work with those nine.

Mr. Metzler replied that no action had been taken, however it was discussed to extend the time period of repayment.

Commissioner Morris said we should look at each case individually because some may need more time and help to finance the project.

Mr. Metzler replied I recommend keeping the consistency of the bill, the water bill will be included as well.

Commissioner Morris asked have you talked to any of them about payment options.

Commissioner Matheny states we should give the County Manager authority to offer the loans for up to 24 month repayment period at his discretion.

Chairman Morris then asked is that a motion for either the septic tank or an option not to have.

In a motion made by Commissioner Corbett, seconded by Commissioner Copeland, and so the motion carried unanimously to approve the nine homes for up to 24 months at the manager's discretion with the client's option.

#### **Cooperative Extension Director**

- Good News! The state has freed the funding for our Cooperative Extension Director's position.
- As you all know, there was an extensive search and interview process that NCSU and I did to find a qualified candidate to fill this position.
- We have talked about her in the past but I can officially say that Molly Alexi has been offered the position and she has accepted it.
- For the audience, we only had three apply and we interviewed two.
- She is an Associate Extension Agent in Stanly County and will be an asset to Montgomery County.
- I will have her at the next Commissioner's meeting for a formal introduction.

#### **NCACC Delegate Designation**

- The NC Association of County Commissioners Annual Conference will be in Hickory from August 27<sup>th</sup> to the 30<sup>th</sup>.
- Each year the NCACC requests each Board to designate one Commissioner to be a voting delegate at the conference to speak on behalf or vote on behalf of each County on any discussions or decision that NCACC brings to the entire board.
- Commissioners Morris and Morris will be attending and I would ask that you all designate one.

In a motion made by Chairperson Morris, seconded by Commissioner Corbett, and so the motion carried unanimously to approve Commissioner Morris to attend the NCACC.

### **Air Emissions Compliance Status on Fibrowatt and Funding Allocation**

- As you all may remember Commissioner Matheny said that he knew a gentleman named Conrad Carter from Stanly County that does Air Emissions Analysis on a regular basis. He is President of Alpha Environmental Management and they do these particular analyses as their primary function.
- He agreed to do an Anticipated Air Emissions Compliance Status on Fibrowatt and I have enclosed that in your packet for your review.
- The end result was that he was impressed with the state-of-the-art facility in Minnesota and feels confident that the state and federal regulatory agencies will make sure that the community is well protected from any adverse air emissions.
- The study breaks down the tests which were conducted.
- The cost for this Compliance Status would have cost quite a bit but Conrad absorbed most of the costs all but \$1,000.
- Commissioner Matheny and I spoke and they want to know if the County would be willing to pay \$500 and ask the EDC for \$500.

Commissioner Matheny said it was more complex than anticipated. I thought that the county proposing \$500 and EDC \$500.

In a motion made by Chairperson Copeland, seconded by Commissioner Morris, and so the motion carried unanimously to approve Montgomery County to pay \$500 and EDC to pay \$500 of the \$3000 split between the 3 other counties involved.

### **NCAEP**

- The North Carolina Agricultural Energy Partnership (NCAEP) was formed from the value of renewable or alternative energy companies interested in locating in North Carolina.
- The Executive Committee has Judy and me that serve on it with the County Managers and Economic Directors from Surry, Sampson and Montgomery.
- We had a meeting on June 19<sup>th</sup> and heard a presentation from Conrad Carter on the Air Emissions, Margaret Love with Air Quality DENR and Terry Walmsley on an update on Fibrowatt.
- The update is, there is no update.
- Established bylaws, process of establishing a website and funding strategies.

### **Contract with Dr. Kathy Haywood, Veterinarian for Animal Control**

- As you are all aware we have an extremely difficult time getting tranquilizer medication and we cannot get euthanasia medicine without a local veterinarian signing off on it.
- Currently, we use gas for euthanasia and the state is in the process of phasing this out so we will eventually be required to implement medicated euthanasia
- We have been working with both the state and Dr. Haywood for quite some time.
- Kathy is willing to provide the appropriate medications for both, provide consultation for administering these medications and oversight of record keeping.
- She has an agreement for \$200 per month or \$2,400 per year.
- Caught between a rock and a hard place because it takes a local vet to order medication and the others will not cross that ethical boundary.

In a motion made by Commissioner Morris, seconded by Commissioner Matheny, and so the motion carried unanimously to approve the adoption of the contract with our local veterinarian.

Chairperson Morris stated funding will come from the contingency funds.

Mr. Metzler stated that this will show up as coming out of contingency in upcoming monthly reports to the board.

#### **Beth Haltiwanger Retreat Committee Update**

- You all have established a Haltiwanger Retreat Committee to offer you all a recommendation of the use of the facility since Pfeiffer announced that it did not want to renew the agreement.
- We had received groups that were interested in the property and wanted the advisory committee to consider several options.
- Dr. Luke Dollar, with Pfeiffer, presented the use of the facility to conduct biological studies and groups would use periodically through the year.
- Charles Cochran wants to market and have the property purchase out right.
- Uwharrie Cabins wants to lease the property, pay the County a percentage of gross sales and have groups like hunters, ATV, hikers, etc.
- Dr. Haltiwanger has a potential proposal and is welcome to bring those forward.
- The Advisory Committee is requesting that Pfeiffer and Uwharrie Cabins bring in a business plan detailing use, cost to operate, cost to lease from county, etc.
- We are not rushing the process since the peak time is already passing so we will have another report possible recommendation in August or September.

Commissioner Corbett said one thing we have to consider is the insurance.

Mr. Metzler replied that the Advisory Committee suggests that taking down the high ropes and towers would be a liability issue. Pfeiffer will do the removal.

In a motion made by Commissioner Corbett, seconded by Commissioner Morris, and so the motion carried unanimously to approve the instructions of the ropes and tower being removed.

#### **New County Office Recycling Program/Policy and Countywide Recycling & Household Hazardous Material**

- We have developed an Interoffice Recycling Policy which is enclosed and are getting the recycling bins placed at the County offices.
- Laura spearheaded this and it will begin to set an example to show that the local government is taking steps to recycle before we have the recycle boxes at the convenient center sites to encourage our citizens to participate. It is also one of the Counties strategic goals.
- The status of recycling is that Commissioner Matheny and I have met with a small recycling committee to develop some strategies which he has discussed with you all in the past.
- We have gotten some cost on containers, site preparation and citizen recycling containers totaling around \$150,000.
- I have also received notification that we are eligible for grant funding so we are pursuing that prior to spending any local money.
- We have gotten some costs to implement the Household Hazardous Waste removal. The cost is around \$12,000.
- I am waiting till the County employs Molly Alexi at Cooperative Extension for implementation of this project.

### **Request for Board to Swear in Animal Control Officers as Cruelty Investigators**

1. There is new legislation that requires any animal cruelty injunctions be investigated and enforced by an Animal Cruelty Investigator.
2. Well Leon has been doing this for the County for years anyway.
3. We do not compensate him for this.

In a motion made by Commissioner Corbett, seconded by Commissioner Copeland, and so the motion carried unanimously to approve any Animal Control Officer to be sworn in as Cruelty Investigator.

### **Request for Approval of ABC Resolution**

1. The enclosed ABC resolution is to form a Consolidated Municipal ABC System.
2. We have discussed this in the past but it requires an official action by the Board.

Chairperson Morris stated that the ABC board should be countywide instead of each municipality. The current board agreed. The recommendation is to get the county to approve the one board and then the towns will be informed of the decision. The only addition would be one other person appointed by the BOC to serve on the committee as well.

In a motion made by Chairperson Corbett, seconded by Commissioner Morris, and so the motion carried unanimously to approve resolution stated in the packet.

### **Items Carried Forward**

1. VIPER

In a motion made by Commissioner Matheny, seconded by Commissioner Corbett, and so the motion carried unanimously to approve the recommendation for VIPER the emergency system.

### **Adjournment**

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There being no further business Chairperson Jackie Morris adjourned the meeting.

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Jackie Morris, Chairman



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Laura B. Morton, Clerk to the Board